Windham Central Supervisory Union
wcsu46.org
1219 Vermont Route 30 Townshend, VT 05353
802-365-9510 phone ◊ 802-365-7934 fax

WCSU will provide member districts with the leadership and resources to ensure a strong education system for all students.

Monthly Travel Expense Voucher

Employee Name: _____ **Date:** _____

For the Month of: _____ **Students Full Name**: _____

	PLACES TRAVELED		
DATE	**FROM**	**TO**	**MILES TRAVELED**
		TOTAL MILES TRAVELED	

Rate per mile: $.____ **Total Amount Due:** $_____

APPROVAL:

_____ _____

Signature ***Title***

WCSU will …place students at the center of our decision-making.
…build trust and respect by acting ethically, transparently, and with integrity.
…operate as a community of learners, committed to developing the skills and capabilities of all.
…collaborate, share and seek creative solutions.